APPLICATION FOR EXTERNSHIP FULL SEMESTER FOR CREDIT (LAW 7910)  
(SUBMIT TO BRIANNE MONTGOMERY, SUITE 119)

Students must obtain approval in order to do an externship. Eight pass credits are given for the completion of fourteen (14), 40-hour weeks of work (or 560 hours) at the externship placement. Two graded credits are given for completion of a 35-40 page research paper. The paper does not satisfy the writing requirement for graduation.

This form should be filled out by the student and submitted to Brianne Montgomery in Suite 119 of the Legal Clinic or by email at brianne.m.montgomery@vanderbilt.edu. The course carries one to six (1-6) credits. Written confirmation from your employer and a brief narrative is required and must be attached to this application.

Student Name: ___________________________  Date of Graduation: _____________
Email Address: ___________________________  Phone number: ________________
Name of Faculty Supervisor: ___________________________
Name of Site Supervisor: ___________________________
Name of Externship Site: ___________________________
Site’s Mailing Address: ___________________________
City, State, Zip: ___________________________
Site Supervisor’s Phone #: ________________  Fax #: ________________
Site Supervisor’s Email address: ___________________________
Start Date: ________________  End Date: ________________

I have read the course description for the full semester externship and agree to fully comply with all the terms and conditions of the program.

____________________________________
Student Signature

I agree to supervise this externship pursuant to Vanderbilt Law School standards.

____________________________________
Faculty Supervisor Signature

FOR OFFICE USE ONLY:

Approved: ___________________________  Date: ________________
Learning Agreement:  Sent: ________________  Received: ________________

Revised 06/12/18